



# The Furniture Doctors, Inc.

15267 N. Highway 41, Rathdrum, ID 83858

208-687-8800 ~ md@thefurnituredoctors.com ~ www.thefurnituredoctors.com

## Job Posting for Upholstery Lead

### Purpose:

Lead position demonstrating mastered skills in the upholstery field. Additional on-the-job training and participation in The Furniture Doctors training certification program is required to ensure consistent and high quality workmanship. The Lead will make, repair, or replace upholstery for household furniture, various types of home furnishings, and some marine, automotive and ATV upholstery. The Lead will also assist in training Upholstery Technicians, and assist Upholstery Technicians with projects as needed.

### Education and Experience:

- High School diploma or equivalent
- A minimum of 5 years of professional, on-the-job upholstery experience
- Experience with Industrial Sewing Machine and Home Sewing Machine
- Experience with band saw, table saw, circular saw, drill and drill press
- Experience with hand tools, especially those related to upholstery
- Knowledge of Upholstery Construction Techniques, including hand sewing
- Knowledge of fabrics, vinyls and leathers, and fabric measurement, placement, and design
- Good people skills and the ability to work with a variety of individuals, including clients, co-workers, and management
- Able to lift at least 50 pounds and physically perform necessary duties
- Non-smoker
- Mechanically-minded
- Ability to problem solve and apply solutions to a variety of projects
- Love of furniture and interior design
- Appreciate fine details

### Basic skills required:

- Use mathematics for fabric layout and design computation
- Able to understand information and apply instruction for both current and future problem solving and decision making.
- Able to teach others as well as able to take instruction and constructive criticism objectively
- Able to perform routine maintenance on equipment in the upholstery department, and determine when and what kind of maintenance is needed
- Able to determine the type of tools and equipment needed to work on a project
- Conduct inspection of products, services, or processes to evaluate quality and performance
- Manage one's own time and determine efficiency methods when needed
- Able to read Job Tickets or other instructions to determine project specifications or materials needed
- Document time and procedures on the Job Ticket for each project
- Communicate effectively, both verbally and in writing, with other team members and clients as needed

Not required but helpful skills:

- Woodworking skills
- Upholstery product knowledge
- Knowledge and experience with traditional upholstery techniques
- An understanding of historical, period, upholstered furniture
- Boat, ATV, motorcycle, four wheeler, side-by-side upholstery

Other requirements of the job:

- Actively participate in The Furniture Doctors' in-house training program
- Ability to problem solve
- Do on-site estimates, pickups and deliveries
- Work with customers to estimate projects

Work setting:

- Job tasks are performed independently and in close physical proximity to other people
- Requires working indoors with others in a group or team environment
- Requires repetitive standing, bending or twisting, and using hands to control, handle or use tools
- Requires being exact and accurate

Tasks:

- Fit, install, and secure material on frames, using hand tools, power tools, glue, cement, or staples.
- Build furniture up with loose fiber stuffing, cotton, felt, or foam padding to form smooth, rounded surfaces.
- Examine, repair, replace furniture frames (wood and metal), upholstery, springs, and webbing to locate defects.
- Attach fasteners, grommets, buttons, buckles, ornamental trim, and other accessories to covers or frames, using hand tools.
- Remove covering, webbing, padding, or defective springs from workpieces, using hand tools such as hammers and tack pullers and pneumatic tools.
- Reconstruct fabric, vinyl or leather coverings as outlined by a client.
- Use an industrial sewing machine.
- Pickups and deliveries

Wage and work environment:

Full-time, up to 40 hours per week, Monday-Friday, during the hours 8am-5pm. Starting hourly wage (with a minimum of 5 years of professional, on-the-job upholstery experience) is \$16 per hour, up to \$26 per hour DOE.

Established business with "family values". Hourly wage to increase as skills are mastered. No medical insurance provided. Thirty day probation period with performance reviews at 30 days, 90 days, 6 months, and yearly thereafter. Paid holidays and paid vacation after one year of employment.

Please return a completed application to us, along with a typed cover letter and resume, **in person**, at The Furniture Doctors, 15267 N. Highway 41, Rathdrum, ID. *IF you live more than two hours away we instead ask that you submit these items through email along with a 30 second to 1-minute casual introduction video. In your video, tell us about yourself, both professionally and also your interests and hobbies.*