

THE FURNITURE DOCTORS, INC.

15267 N. Hwy. 41, Rathdrum, ID 83858 (208) 687-8800 Fax (208) 762-1176

Application For Employment

We are an Equal Employment Opportunity Employer:

We do not discriminate on the basis of race, color, religion, national origin, sex, age, disability, or any other status protected by law or regulation. It is our intention that all qualified applicants be given equal opportunity and that selection decisions be based on job-related factors.

(Please Print)

Date of Application _____

Position(s) Applied For _____

Referral Source: Advertisement Friend Relative Walk-In
 Employment Agency or Other _____

APPLICANT INFORMATION

Last Name	First	M.I.	Date of Birth	
Street Address			Apartment/Unit #	
City	State	ZIP		
Phone	E-mail Address			
If employed and you are under 18, can you furnish a work permit?	YES <input type="checkbox"/>	NO <input type="checkbox"/>		
Have you filed an application here before?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, give date	
Have you ever been employed here before?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, give date	
Are you employed now?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	May we contact your present employer?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will you be able to provide proof of identity and employment eligibility if hired? (Proof of citizenship or immigration status will be required upon employment.)		<input type="checkbox"/> Yes <input type="checkbox"/> No		
On what date would you be available for work? _____				
Are you available to work <input type="checkbox"/> Full Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Shift Work <input type="checkbox"/> Temporary				
Are you on a lay-off and subject to recall? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Can you travel if a job requires it? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Have you been convicted of a felony within the last 7 years: No <input type="checkbox"/> Yes <input type="checkbox"/> Explain _____				

EDUCATION				
	Elementary	High	College/University	Graduate/Professional
School Name				
Years Completed/Degree	4 5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
Diploma/Degree				
Describe Course(s) of Study				
Describe Specialized Training, Apprenticeship, Skills and Extra-Curricular Activities				
Optional: Please list any Community, religious, sports, or political positions that you've participated in. _____ _____				

REFERENCES			
Give the names of three persons not related to you who you have known at least three years:			
Name		Relationship	
Years Known			
Address		Phone	()
Name		Relationship	
Years Known			
Address		Phone	()
Name		Relationship	
Years Known			
Address		Phone	()

Person to notify in case of emergency: _____
Address _____ Phone _____

PREVIOUS EMPLOYMENT									
Start with your present or last job. This may include military service assignments and volunteer activities.									
Company						Phone		()	
Address						Supervisor			
Job Title									
Responsibilities		<hr/> <hr/> <hr/>							
From				To				Reason for Leaving	
May we contact your previous supervisor for a reference?						YES <input type="checkbox"/>		NO <input type="checkbox"/>	
Company						Phone		()	
Address						Supervisor			
Job Title									
Responsibilities		<hr/> <hr/> <hr/>							
From				To				Reason for Leaving	
May we contact your previous supervisor for a reference?						YES <input type="checkbox"/>		NO <input type="checkbox"/>	
Company						Phone		()	
Address						Supervisor			
Job Title									
Responsibilities		<hr/> <hr/> <hr/>							
From				To				Reason for Leaving	
May we contact your previous supervisor for a reference?						YES <input type="checkbox"/>		NO <input type="checkbox"/>	

If you need additional space, please continue on a separate sheet of paper.

SPECIAL SKILLS & QUALIFICATIONS
Summarize special skills and qualifications acquired from employment or other experience.
<hr/>
<hr/>
<hr/>
<hr/>
<hr/>
<hr/>
<hr/>
<hr/>
<hr/>

Applicant's Personal Characteristics Information

1. Would your last employer say that you were trustworthy? _____
Why? _____

2. Would your last employer say that they could count on you to be on time? _____
Why? _____

3. Would your last employer say that you used your work time to the company's best advantage? _____
Why? _____

5. Have you ever taken things like pencils, paper, woodworking supplies, finishing supplies, machines, tools, or anything else from a previous employer? Yes No
Explain _____

6. Give an example of a goal you reached and how you achieved it _____

7. When you have worked on multiple projects, how did you prioritize? _____

8. Share an example of how you were able to motivate employees, co-workers or clients: _____

9. Have you ever made a mistake? How did you handle it? _____

10. How do you handle a challenge? Please explain. _____

11. What skills, character values or qualifications would lead us to feel that you would be the best candidate for a position with our company? _____

12. What needs would working for our company provide for you? _____

Applicant's Strengths

At The Furniture Doctors, we have team members with a wide range of strengths. To see how you might fit in with the rest of our team, we would like you to evaluate the following Statement Sets. Please number each Statement Set 1, 2, 3, 4, with 1 being most like yourself, and 4 being least like yourself. Each Statement Set block should have a number. There are no right or wrong answers. We value people of all strengths.

<p>Statement Set A _____</p> <ul style="list-style-type: none"> • You prefer working with other team members than with data or things. • You enjoy gathering ideas and opinions from others before making a decision. • You like to have lots of time to take in and respond to information. • Loyalty to team members is important. • Nostalgic things of the past are important to you. 	<p>Statement Set B _____</p> <ul style="list-style-type: none"> • You prefer thorough detailed instructions and documentation. • Thinking through a problem in a step by step manner works well. • You gather data mostly from reading and lectures. • A rational, analytical approach usually produces excellent results. • Working alone on your own is usually more efficient than working as a group.
<p>Statement Set C _____</p> <ul style="list-style-type: none"> • You enjoy applying new ideas to practical situations. • You are action oriented and prefer to accomplish a task in a short amount of time. • These words might describe how you enjoy spending your day.....energetic, decisive, independent, and resourceful. • Risks might be taken if they lead to the probability of accomplishing a task. • You prefer to be well organized and enjoy a sense of personal growth. 	<p>Statement Set D _____</p> <ul style="list-style-type: none"> • You are imaginative, creative and like to look to the future. • Being dependable, agreeable and respectful is important to you. • When plans change, you easily adapt. • To develop your own way of doing things usually produces your finest acknowledgements. • You enjoy personal excitement, high energy people and challenging situations.

Authorization

PLEASE READ EACH STATEMENT CAREFULLY BEFORE SIGNING

I certify that all information provided in this employment application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

I authorize the investigation of any or all statements contained in this application. I also authorize, whether listed or not, any person, school, current employer, past employers and organizations to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements.

I understand I may be required to successfully pass a drug screening examination. I hereby consent to a pre- and/or post-employment drug screen as a condition of employment, if required.

I certify that I am able to perform all of the "Essential Requirements" of the job duties as outlined in the provided job position for which I am applying.

I UNDERSTAND THAT THIS APPLICATION, VERBAL STATEMENTS BY MANAGEMENT, OR SUBSEQUENT EMPLOYMENT DOES NOT CREATE AN EXPRESS OR IMPLIED CONTRACT OF EMPLOYMENT NOR GUARANTEE EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME. ONLY AN AUTHORIZED COMPANY REPRESENTATIVE OF THE ORGANIZATION HAS THE AUTHORITY TO ENTER INTO AN AGREEMENT OF EMPLOYMENT FOR ANY SPECIFIED PERIOD AND SUCH AGREEMENT MUST BE IN WRITING, SIGNED BY AN AUTHORIZED COMPANY REPRESENTATIVE AND THE EMPLOYEE. IF EMPLOYED, I AGREE TO CONFORM TO THE RULES OF THIS COMPANY, AND HEREBY ACKNOWLEDGE I UNDERSTAND THAT I HAVE BEEN HIRED AT THE WILL OF THE EMPLOYER AND MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT REASON AND WITH OR WITHOUT CAUSE, AT THE OPTION OF EITHER MYSELF OR THE COMPANY.

I FURTHER UNDERSTAND AND ACKNOWLEDGE THAT NOTHING CONTAINED IN ANY EMPLOYEE HANDBOOK OR POLICY STATEMENT NULLIFIES OR MODIFIES THE FOREGOING EMPLOYMENT AT WILL POLICY.

I have read, understand, and by my signature consent to these statements.

Signature of Applicant

Date